

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

September 22, 2025

CALL TO ORDER:

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on September 22, 2025.

Those Present: Mayor Tom Goldsmith, Councilors Dean Dorholt, Kevin Thompson, Joe Olafson and Michele Vandal

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utilities, Wade Steinbring – WPD, Joy Bukowiec and Richard Besecke – WRU, Mani Souphom – R&J Broadcasting, Sarah Carling – WCD, Cole Nelson – MnDOT, and Glenda Phillipe – County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Dorholt and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 8, 2025 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the September 8, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the September 2025 checks totaling \$257,127.01 (E3869-3875 = \$44,035.50, AP #55817-55858 = \$153,407.18, PR #10126-10133 = \$6,963.26, PR E#514930 = \$52,721.07).

Motion seconded by Councilor Thompson and carried unanimously.

REVIEW AND APPROVAL OF 2026 PRELIMINARY BUDGET

Council reviewed the 2026 Preliminary Budget. They were reminded that the final budget can go down but cannot increase.

Motion made by Councilor Thompson to approve the 2026 Preliminary Budget with an increase of 10%. Motion seconded by Councilor Olafson and carried unanimously.

EMERGENCY SERVICES

AMB – Purchase Request

WRU manager Joy Bukowiec asked council for authorization to replace the repeater cable and antenna at a cost of \$9283. The system is 20 years old, and they are having trouble with communications. Also, she asked for authorization to replace the flooring and the shower in the EMT bathroom at a cost of \$8500.

Motion made by Councilor Vandal to authorize the two projects as presented. Motion seconded by Councilor Dorholt and carried unanimously.

PD- New Squad car Installation

Motion made by Councilor Olafson to authorize equipment purchase and installation of the new squad car as presented. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Construction Project Update

Utility Superintendent Dan Trosen and Cole Nelson of MnDOT updated Council on the Hwy 11 construction and other projects.

NO Action taken.

OTHER BUSINESS:

Approval of 2026 Liquor Licenses

Motion made by Councilor Vandal to approve the 2026 Liquor Licenses pending proper documentation. Motion seconded by Councilor Dorholt and carried unanimously.

Quiet Zone

Public input and questions are on-going.

No Action Taken

Set Truth-in-Taxation Public Hearing Date

December 8, 2025 at 6:00 pm will be the Truth-in-Taxation public hearing.

First Meeting in October moved to Tuesday October 14th due to Federal Holiday on Monday

FYI. No Action Taken.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 22, 2025.* The motion was seconded by Councilor Thompson. The meeting adjourned at 5:04 p.m.

Mayor Tom Goldsmith

City Administrator, Kathy A. Lovelace

Minutes prepared by: Amy Friesner, city staff