

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**October 27, 2025**

**CALL TO ORDER:**

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on October 27, 2025.

***Those Present:*** Councilors Dean Dorholt, Kevin Thompson, Joe Olafson and Michele Vandal

***Absent:*** Mayor Tom Goldsmith

***Also Present:*** City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City attorney – Steve Anderson, Dan Trosen – Utilities, Wade Steinbring – WPD, Damian McMillin – WFD, Mani Souphom – R&J Broadcasting, Sarah Carling – WCD, and Glenda Phillipe – County.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda with the addition of 8b – PT Liquor Store Hire.*** The motion was seconded by Councilor Olafson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of October 14, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the October 14, 2025 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Dorholt and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the October 2025 checks totaling \$826,137.16 (E3896-3904 = \$45,163.95, AP #55950-56000 = \$703,929.52, PR #10145-10164 = \$25,163.07, PR E#515039 = \$51,880.62).*** Motion seconded by Councilor Dorholt and carried unanimously.

**EMERGENCY SERVICES**

**PD- Request to Hire FT Patrol Officer**

Chief Wade Steinbring asked council for authorization to move Conner Adams, who is currently a part-time officer, to full time. One of the full-time officers is on a long-term medical leave.

***Motion made by Councilor Dorholt to authorize to move Conner Adams from part-time to full-time officer.*** Motion seconded by Councilor Olafson and carried unanimously.

**WARROAD COMMUNITY DEVELOPMENT – SARAH CARLING, EXECUTIVE DIRECT**

Sarah Carling of Warroad Community Development gave council an update on activities including, NW MN foundation, the website and visits with state representatives.

***No Action taken.***

**AIRPORT**

***None at this time.***

**UTILITY DEPARTMENT**

*None at this time.*

**OTHER BUSINESS:**

**Lease Renewals**

*Councilor Olafson and Dorholt volunteered to review city leases, specifically land, for submission to council for renewal.*

**WLS- Request to Hire PT Clerk**

One of the clerks at the liquor store has left. Manager Nathan Hoy asked council for authorization to hire.

*Motion made by Councilor Vandal to authorize to hire a part-time liquor store clerk.* Motion seconded by Councilor Dorholt and carried unanimously.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 27, 2025.* The motion was seconded by Councilor Dorholt. The meeting adjourned at 4:47 p.m.

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Acting Mayor Kevin Thompson

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*