

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

November 10, 2025

CALL TO ORDER:

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on November 10, 2025.

Those Present: Mayor Tom Goldsmith, Councilors Kevin Thompson, Joe Olafson and Michele Vandal

Absent: Councilor Dean Dorholt

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utilities, Wade Steinbring – WPD, Joy Bukowiec – WRU, Graham Scher – R&J Broadcasting, John Wynne – NWCA, and Glenda Phillipe – County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of October 27, 2025 Regular Meeting Minutes

Tabled until the next regular meeting.

Approval of Checks

Motion made by Councilor Vandal to approve the November 2025 checks totaling \$967,064.11 (E3905-3921 = \$50,790.22, AP #56001-56077 = \$364,852.24, PR #10165-10172 = \$7,293.63, PR E#515074 = \$47,720.98, NMPA #20251031 = \$422,937.62, Sales Tax #10312025 = \$45,427.00, Health Insurance #202511 = \$28,042.42). Motion seconded by Councilor Thompson and carried unanimously.

Revenue/Expense Summary – October 2025

No Action Taken.

OPEN PUBLIC HEARING FOR DELINQUENT ACCOUNTS

Motion made by Councilor Thompson to open the Public Hearing pursuant Ordinance 10.20 for delinquent accounts. Motion seconded by Councilor Vandal and carried unanimously. ***The hearing opened at 4:32 p.m.***

There were no parties present to address the accounts.

Motion made by Councilor Vandal to close the Public Hearing at 4:34 p.m. Motion seconded by Councilor Thompson and carried unanimously.

DELINQUENT ACCOUNTS FOR COLLECTION WITH TAXES

Motion made by Councilor Vandal to approve the list of delinquent accounts to be sent to the county for collection with taxes. Motion seconded by Councilor Olafson and carried unanimously.

EMERGENCY SERVICES

AMB – Delinquent Accounts to Collection and Revenue Recapture

Motion made by Councilor Thompson to authorize to send delinquent ambulance calls to collection/revenue recapture as presented. Motion seconded by Councilor Vandal and carried unanimously.

SMALL CITIES DEVELOPMENT GRANT APPLICATION- JOHN WYNNE

John Wynne of Northwest Community Action informed council of a Small Cities Development grant opportunity. This would be a collaborative application with Badger, Roseau, and Warroad. Warroad has identified three multi-family units that would qualify for the grant. Mr. Wynne asked council for authorization to submit a pre-application.

Motion made by Councilor Vandal to approve the Small Cities Grant Pre-Application and authorize the Mayor to sign. Motion seconded by Councilor Olafson and carried unanimously.

UTILITY DEPARTMENT**RCB Collection**

Motion made by Councilor Vandal to authorize to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Thompson and carried unanimously.

Utility commission recommendations - Water/Sewer Rates for 2026

Utility Superintendent Dan Trosen asked council for authorization to raise Water and Sewer rates by 2% each for 2026. He Also asked to add a Storm Water Charge of \$2.50 per month to be charges the same as the mosquito spray fee. The new fee would help to replace the aging infrastructure. This would be a minimal increase for the average household.

Councilor Thompson moved to approve Resolution 2025-17 Setting Utility Rates for 2026 and adding a Storm Water charge. Motion seconded by Councilor Olafson and carried unanimously

2026 Fuel Bids

Utility Superintendent Dan Trosen presented council a fuel bid summary. It is the recommendation that the fuel bid for 2026 be awarded to Cenex. Cenex offered a higher discount per gallon.

Motion made by Councilor Vandal to award the bid for both gas and diesel from Cenex for the 2026 fuel needs. Motion seconded by Councilor Thompson and carried unanimously.

Utility Easement – Circle K

Tabled to the next regular council meeting.

Utility Commission Minutes – November

No Action Taken

OTHER BUSINESS:**Approval of NWRL Board Member to Represent Warroad**

Motion made by Councilor Vandal to approve Bridget Lindner at Warroad’s Northwest Regional Library Board Representative. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of November 10, 2025.*** The motion was seconded by Councilor Thompson. The meeting adjourned at 4:52 p.m.

Mayor Tom Goldsmith

City Administrator, Kathy A. Lovelace

Minutes prepared by: Amy Friesner, city staff