

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**November 24, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on November 24, 2025.

***Those Present:*** Mayor Tom Goldsmith, Councilors Kevin Thompson, Dean Dorholt, Joe Olafson and Michele Vandal

***Absent:*** None

***Also Present:*** City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utilities, Sara Carling - WCD, and Glenda Phillipe – County.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Dorholt and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of October 27, 2025 Regular Meeting Minutes**

***Councilor Vandal moved to approve the October 27, 2025 regular meeting minutes as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of November 10, 2025 Regular Meeting Minutes**

***Councilor Thompson moved to approve the November 10, 2025 regular meeting minutes as presented.*** The motion was seconded by Councilor Vandal and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the November 2025 checks totaling \$461,030.68 (E3922-3927 = \$41,019.76, AP #56078-56125 = \$362,495.69, PR #10173-10175 = \$6,157.61, PR E#515109 = \$51,357.62)***

Motion seconded by Councilor Dorholt and carried unanimously.

**EMERGENCY SERVICES**

***None at this time.***

**WARROAD COMMUNITY DEVELOPMENT – SARA CARLING, EXECUTIVE DIRECTOR**

Sara Carling of Warroad Community Development updated council on the past month's activity including a future town hall meeting and the new website.

***No Action taken.***

**UTILITY DEPARTMENT**

**Utility Easement – Circle K**

A new utility easement was presented to council for the new Circle K. It was reviewed and council was asked to approve.

*Councilor Vandal moved to approve Utility easement at the new Circle K as presented.* The motion was seconded by Councilor Thompson and carried unanimously.

**OTHER BUSINESS:**

*Council was reminded that the next council meeting on December 8 will include the truth-in-taxation meeting so will begin at 6pm.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of November 24, 2025.* The motion was seconded by Councilor Thompson. The meeting adjourned at 4:49 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*