

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**December 8, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on December 8, 2025.

***Those Present:*** Mayor Tom Goldsmith, Councilors Kevin Thompson, Dean Dorholt, Joe Olafson and Michele Vandal

***Absent:*** None

***Also Present:*** City Staff – Sarah Hardwick, City Attorney – Steve Anderson, Dan Trosen – Utilities, Wade Steinbring - WPD, Damian McMillin – WFD, and Glenda Phillipe – County.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Dorholt and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of November 24, 2025 Regular Meeting Minutes**

***Councilor Vandal moved to approve the November 24, 2025 regular meeting minutes as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the December 2025 checks totaling \$1,209,576.12 (E3928-3944 = \$56,295.91, AP #56126-56193 = \$578,341.93, PR #10176-10212 = \$27,162.66, PR E#515141 = \$52,172.85, NMPA #20251130 = \$423,223.31, Sales Tax #11302025 = \$43,307.00, Health Insurance #202512 = \$29,072.46).*** Motion seconded by Councilor Thompson and carried unanimously.

**EMERGENCY SERVICES**

**AMB – Delinquent Accounts for Collection and Revenue Recapture**

***Motion made by Councilor Vandal to authorize to send delinquent ambulance calls to collection/revenue recapture as presented.*** Motion seconded by Councilor Thompson and carried unanimously.

**AMB – Request for Equipment Replacement**

***Motion made by Councilor Vandal to accept the donation from Marvin.*** Motion seconded by Councilor Dorholt and carried unanimously.

**FD – Delinquent Calls to be sent to collection**

***Motion made by Councilor Thompson to authorize to send delinquent fire calls to collection as presented.*** Motion seconded by Councilor Vandal and carried unanimously.

**FD – Delinquent Call to be sent to the Auditor for collection with taxes**

***Motion made by Councilor Vandal to authorize to send delinquent fire call to the County for collection with taxes as presented.*** Motion seconded by Councilor Olafson and carried unanimously.

**FD – Approval of New Department Members**

*Motion made by Councilor Vandal to approve new department members.* Motion seconded by Councilor Olafson and carried unanimously.

**FD – Request to increase annual member retirement amount**

*Motion made by Councilor Dorholt to approve increase annual member retirement to \$2700 through PERA.* Motion seconded by Councilor Vandal and carried unanimously.

**UTILITY DEPARTMENT****RCB – Delinquent Utility Accounts for Collection**

*Motion made by Councilor Thompson to authorize to send delinquent utility accounts to collection as presented.* Motion seconded by Councilor Vandal and carried unanimously.

**Utility Commission Minutes – December**

*No Action Taken*

**OTHER BUSINESS:****Cannabinoid Products License Approval**

*Motion made by Councilor Vandal to approve Cannabinoid Licenses pending application is returned and fee is paid.* Motion seconded by Councilor Thompson and carried unanimously.

**Cigarette & E-Cig License Approval**

*Motion made by Councilor Thompson to approve 2026 Cigarette and E-Cigarette Licenses.* Motion seconded by Councilor Vandal and carried unanimously.

**Special Event Request – July 4<sup>th</sup> – 1901 & Hampton**

*Motion made by Councilor Vandal to approve special event application for 1901 and Hampton on 07/04/26.* Motion seconded by Councilor Thompson and carried unanimously.

**TRUTH-IN-TAXATION MEETING****Call to Order**

*Motion made by Councilor Thompson to open the Public Hearing for Truth-in-Taxation at 6:06 pm.* The motion was seconded by Councilor Vandal and carried unanimously.

No City residents were on hand concerning truth-in-taxation. The proposed 2025 budget was reviewed.

*Motion made by Councilor Olafson to close the Public Hearing and Resume the Regular council Meeting.* The motion was seconded by Councilor Vandal and carried unanimously. The regular meeting resumed at 6:07pm.

**REVIEW AND APPROVAL OF 2026 BUDGET**

*Motion made by Councilor Olafson to approve the 2026 Budget as presented.* The motion was seconded by Councilor Vandal and carried unanimously.

**ADJOURNMENT:**

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of December 8, 2025.*** The motion was seconded by Councilor Dorholt. The meeting adjourned at 6:08 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Sarah Hardwick, city staff*