

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

January 12, 2026

CALL TO ORDER:

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on January 12, 2026.

Those Present: Mayor Tom Goldsmith, Councilors Michele Vandal, Kevin Thompson, Dean Dorholt and Joe Olafson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Sarah Hardwick, Sarah Carling – WCD, Richard Besecke - WRU, Glenda Phillippe – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Dorholt.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of December 22, 2025 Regular Council Minutes

Motion made by Councilor Vandal to approve the December 22, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Olafson and carried unanimously.

Appointment of Acting Mayor for 2026

Motion made by Councilor Vandal to appoint Councilor Thompson as acting Mayor for 2026, in the case of Mayor Goldsmith's absence. Motion seconded by Councilor Olafson and carried unanimously.

Review of Committee, Commission and Board Member Lists

Motion made by Councilor Vandal to table the Committee, Commission and Board List until the next regular council meeting. Motion seconded by Councilor Dorholt and carried unanimously.

Review/Approval of 2026 Fee Schedule

Motion made by Councilor Vandal to approve the 2026 Fee Schedule as presented with dock lease increase from \$650 to \$800. Motion seconded by Councilor Dorholt and carried unanimously.

Review of 2025 Revenue/Expense Summary

No action taken.

Approval of Checks

Motion made by Councilor Vandal to approve the January 2025 bills and NMPA payment totaling \$965,960.69 (E3956-3971 = \$49,585.34, AP #56250-56318 = \$312,982.20, PR #10259-10261 = \$6309.89, and PR E515201 = \$53,028.80, NMPA #20251231= \$455,695.95, Sales Tax #12312025= \$52,247.00, Bldg Permit SC E#3962 = \$3,479.43, and Health Ins #202601 = \$32,632.08). Motion seconded by Councilor Dorholt and carried unanimously.

Authorization to sign Engagement Letter with Brady Martz for 2025 Audit

Motion made by Councilor Vandal to authorize Engagement Letter with Brady Martz for 2025 Audit.

Motion seconded by Councilor Dorholt and carried unanimously.

CONSENT AGENDA (the following can be approved with one motion):

Designation of Official Newspaper- Roseau Times Region

Designation of Official Depositories – SSB, 4M & 4M Plus Fund, RBC Dain Rauscher and

Northern Trust Securities Inc

Appointment of Assistant Weed Inspector – Utility Superintendent

Authorization for 2026 Liquor Fund Transfer of \$85,000 to City General Fund

Authorization for 2026 Electric Fund Transfer of \$325,000 to City General Fund

Authorization for 2026 Sewer Fund Transfer of \$20,000 to City General Fund

Councilor Vandal moved to approve the consent agenda as presented. The motion was seconded by Councilor Olafson and carried unanimously.

PUBLIC SAFETY

AMB – Delinquent Account for Collection with Taxes

Motion made by Councilor Vandal to authorize to send delinquent fire calls to collection as presented.

Motion seconded by Councilor Dorholt and carried unanimously.

AMB – Revenue Recapture/Collection Numbers for 2025

No Action Taken

AMB – Annual Billing Increase

No Action Taken

AMB – Approval of Resolution 2026-01 Accepting OEMS Grant

Motion made by Councilor Vandal to approve Resolution 2026-01 Accepting OEMS Grant. Motion seconded by Councilor Dorholt and carried unanimously.

UTILITY DEPARTMENT

Widseth Engineering Agreement – Pond Expansion – No Loss Wetland Application

Motion made by Councilor Vandal to sign Engineering agreement with Widseth at a cost of \$2500 as presented. *Motion seconded by Councilor Dorholt and carried unanimously*

Authorization to send delinquent utility accounts to collection

Motion made by Councilor Vandal to authorizing to send delinquent utility accounts to collection as presented. *Motion seconded by Councilor Dorholt and carried unanimously.*

January Commission Minutes

No Action Taken.

OTHER BUSINESS:

WCD – Sarah Carling

Sarah provided an update on Warroad Community Development and had councilors complete a brief survey to rate various projects.

Special Event Request/ Yellow Rose Race / August 8th at Allison Park

Motion made by Councilor Vandal to approve special event application for Yellow Rose Race on 08/08/26. Motion seconded by Councilor Dorholt and carried unanimously.

Application for Exempt Permit/ Warroad Memorial Arena Assoc/ Raffle/ 02/10/26

Motion made by Councilor Vandal to approve the application by Warroad Memorial Arena Assoc for a Raffle on 2/10/2026. Motion seconded by Councilor Dorholt and carried unanimously.

2026 Council Meeting Calendar

No Action Taken

2026 Schedule of Committee/Commission/Board Meetings

No Action Taken

Application for Exempt Permit/Women of Today/ Bingo/ 02/26/26

Motion made by Councilor Vandal to approve the application by the Warroad Women of Today for Bingo on 2/26/2026 at the Hampton Inn. Motion seconded by Councilor Olafson and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of January 12, 2026.* The motion was seconded by Councilor Dorholt and carried unanimously. The meeting adjourned at 5:08 p.m.

Mayor Tom Goldsmith

Kathy A. Lovelace, City Administrator

Minutes prepared by: Sarah Hardwick, city staff