MINUTES OF THE REGULAR MEETING OF THE WARROAD CITY COUNCIL

April 27, 2026

CALL TO ORDER:

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on April 27, 2026.
Those Present: Councilors Kevin Thompson, Dean Dorholt, Joe Olafson and Michele Vandal
Absent: Mayor Tom Goldsmith

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Damian McMillin – WFD, Dan Trosen – Utilities, Glenda Phillipe – County, Sarah Carling – WCD, and Rube Bjorkman - Resident.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the deletion of 7b – Consideration of Resident Request. The motion was seconded by Councilor Dorholt and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 13, 2026 Regular Meeting Minutes

Councilor Vandal moved to approve the April 13, 2026 regular meeting minutes as presented. The motion was seconded by Councilor Dorholt and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the April 2026 checks totaling $270,703.02 (E4047-4057= $52,218.34, AP #56698-56746 = $142,166.85, PR #10322-10340 = $27,526.87, PR E#515442 = $48,790.96). Motion seconded by Councilor Dorholt and carried unanimously.

PUBLIC HEARING TO CONSIDER TWO VARIANCE REQUESTS AND A STREET ROW VACATION AT 502 CAROL ST NW

Councilor Vandal moved to open the public hearing to consider two variances and a street vacation. The motion was seconded by Councilor Olafson and carried unanimously. The public hearing opened at 4:32 pm.

The areas concerned were described and discussed. The first Variance would decrease the set back of the garage to 10 feet from the roadway. This would enable the setback requirement for the water to be maintained. The second for the height from 15 to 18 feet.

The Street vacation request was for the east 85 feet of Carol. This would not block any flow of traffic.

There was no one present with any concerns.

Motion made by Councilor Vandal to reopen the regular council meeting. Motion Seconded by Councilor Olafson and carried unanimously. The Regular Meeting reopened at 4:38 pm.

Councilor Vandal moved to approve the two variances and the street ROW vacation as discussed. The motion was seconded by Councilor Dorholt and carried unanimously.

PUBLIC SAFETY

FD – Vehicle Purchase
Fire Chief Damian McMillin asked council for authorization to purchase pickup to be used for quick response and coordination. He was asked if he had gotten a second bid.

Motion made by Councilor Vandal to table consideration of a new vehicle purchase until a second bid is received. Motion seconded by Councilor Dorholt and carried unanimously.

PSF Cleaning Contract
Council was presented a renewal of the cleaning contract for the Public Safety Facility. It included an increase to cover the rising costs, mainly insurance. The last increase was in 2023.

Motion made by Councilor Vandal to approve the PSF Cleaning contract as presented. Motion seconded by Councilor Olafson and carried unanimously.

UTILITY DEPARTMENT

Review and Award Bid for Sidewalk Project
Council was presented the bids for the sidewalk project. It was recommended to accept the low bid from Gordon Construction in the amount of $495,908 pending DOT approval.

Motion made by Councilor Vandal to accept the low bid from Gordon Construction pending DOT approval. Motion seconded by Councilor Dorholt and carried unanimously.

OTHER BUSINESS:

Consideration to sign Joint Mayors Letter
Council was asked to sign a Joint Mayors Letter to be sent to the Governor regarding the difficulties of the Minnesota Paid Leave program including the implementation and cost of the mandate.

Motion made by Councilor Olafson to sign a Joint Mayor's letter regarding the difficulties of the Minnesota Paid Leave Program. Motion seconded by Councilor Vandal and carried unanimously.

Consideration of Land Purchase
The City has a First Right of Refusal for the property owned by Maynard Nelson south of the Senior Living Center. He has received an offer for his property. The city can purchase the property for the offered price or release the first right of refusal on the property.

Motion made by Councilor Dorholt to release the discussed property of the City's First Right of Refusal. Motion seconded by Councilor Olafson and carried unanimously.

Liability Coverage Waiver Form – LMCIT

Motion made by Councilor Vandal to approve the Liability Coverage without waiving the monetary limits on municipal tort liability established by state statute. The motion was seconded by Councilor Olafson and carried unanimously.

Application for Exempt Permit/ Knights of Columbus/ Bingo/ 07-04-2026

Motion made by Councilor Vandal to approve the application by Knights of Columbus for Bingo on July 4, 2026. Motion seconded by Councilor Olafson and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 27, 2026.*** The motion was seconded by Councilor Dorholt and carried unanimously. The meeting adjourned at 4:53 p.m.

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Acting Mayor Kevin Thompson City Administrator, Kathy A. Lovelace

Minutes prepared by: Amy Friesner, city staff